



FedEx Office is the assistant that **never takes a break.**

When you've got an event to manage, success means being ready for anything.

As prepared as you are, in this line of work, surprises just come with the territory. Bring it on — you've got a powerful network available right here at the convention center. A conveniently located FedEx Office is the secret weapon of savvy professionals like you. So why not let us help you make it look easy? It is easy, when you work with a company that's as multi-talented as you are.

Special services:

- Pack-and-Ship Services
- 24-Hour Access to Self-Service Computers and Printing
- Pre-Convention Printing
- Signs, Posters and Banners
- Sustainable Papers and Ink
- File Assistance
- FedEx Office® Print & Go

FedEx Office® services at this location:

- Send electronic files to us before the event and we'll have them printed and ready for you when you arrive.
- Why lug your materials to and from the event? Lighten your load — we'll ship them via FedEx Express® or FedEx Ground®.
- Our printing, copying and binding services give you premium office capabilities away from the office.
- Need posters and signage? We quickly produce high-quality signs for your booth, hospitality room or presentations.
- Access our self-service computers for faxing and internet connectivity.
- If you're short on tape, staples or other office supplies, we've got the little essentials that make a big difference.
- Meet your sustainability guidelines by printing pre- and post-event marketing materials on recycled papers with soy-based ink.





Meeting Planning Made Easy

Whether you need to communicate critical messages to attendees or direct traffic flow with signage, turn to the FedEx Office network of resources for support before, during and after the event.



ONLINE

Go online and print on your schedule. With FedEx Office® Print Online, you can send your print order from your computer to the FedEx Office® Print and Ship Center in your hotel or convention center — before the event or between sessions — 24 hours a day, 7 days a week. Simply upload your files, preview, edit and print. If you're headed to a trade show across town from your hotel, you can pick it up or have your completed project delivered wherever you want.



PRINTING

On-demand printing gives you professional panache. Digital print-on-demand can be the perfect solution for mobile professionals who need materials to ensure a successful event. By printing on-demand, you can print exactly what you need when you need it. In addition, digital print-on-demand gives you high-quality print production for all your presentations, manuals, handbooks, flyers and newsletters. Add the finishing touch with a range of covers and bindings. Best of all? You don't have to lug it all to the event.



RETAIL

Experts near you offer face-to-face help. When you need one-on-one personal service for your critical or last-minute business needs, count on assistance at the FedEx Office® Print and Ship Center in your hotel or convention center. FedEx Office experts are happy to consult with you regarding production, pricing and timing to make sure your meeting or event is a success. Plus, they can provide design services to bring your projects to life.



SHIPPING

Packing services provide the expertise and convenience you need. If you're short on time or materials while you're on the road, trust our packing pros to get the job done right. We have the right packaging solution for anything you need to ship, including large, fragile, odd-shaped and high-tech items. Convenient hours and our onsite location can accommodate even the busiest schedules.

Go to [fedex.com/conventions](https://www.fedex.com/conventions) or visit our onsite center:

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