



Guidelines & Regulations

RIGGING, ELECTRICAL & INTERNET

OVERVIEW

The Anaheim Marriott is proud to offer world class “Event Technology” services with our partners Encore to all of our clientele. You may optionally choose to utilize your company of choice for your Audio, Video, Lighting and Décor needs. For the safety and security of the Anaheim Marriott’s guests, staff and building infrastructure Encore will remain the exclusive provider in the “Event Technology” areas of the below mentioned including labor for each service. These areas are non-negotiable.

- » Rigging (+labor)
- » Electrical (+labor)
- » Information Technology/Internet (+labor)
- » In-house sound and patching (outside vendors may not patch into any in-house audio system)

When using an outside vendor for your Event Technology needs an appointed Encore house technician will be required for all installation and strike days for the respective event. A rate of \$66 per/hr. will be billed to the master account. Overtime fees will apply in applicable

RIGGING GUIDELINES

For the ‘Safety and Security’ of all guests and staff, as well as to protect the integrity of the infrastructure of the Marriott Conference & Meeting Center, all Rigging (i.e. Motors, Riggers, Lifts and Lift Operators) are controlled by Encore unless release permission is granted from Encore.

- » All rigging calls shall consist of minimum (two) 2 riggers; an Up and a Down Rigger.
- » The Rigging and Support Labor Call will be based on the complexity of the Rig,
- » room availability and time constraints. Assessment is by Encore’s Management Team.
- » Rigging is not permitted from the air wall tracks in any manner.
- » Signs, banners, and decorations may not be suspended from any part of the hotel’s HVAC,
- » plumbing, or electrical systems.
- » No additional rigging points will be considered on any show design without prior written consent of Encore.

PRODUCTION DOCUMENTATION, DRAWINGS & SCHEDULES

Production Documents, with Fire Marshall Approval where necessary, must be submitted no less than (14) Days prior to the load in of All Events.

These include:

- » Design
- » Scaled Rigging
- » Plot
- » Adhering To Venue Points
- » Drawings must be submitted as a DWG and PDF with all Layers Turned On
- » Drawings must show “All Flown Equipment”
- » All Weight Calculations must accompany any and all drawings
- » Production, Trucking Schedules, Load-In, Set Up, Strike and Load Out Schedules
- » No rigging modifications can be performed without the supervision of the Encore rigging team.



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OVERVIEW CONTINUED

ELECTRICAL SERVICES

Encore is the only authorized company permitted to "tie in" any Three-phase and Single-phase 208v power from the Marriott electrical panels.

- » All 3phase service orders will require an appointed Encore electrician for all "tie ins" with a 4hr. minimum for the install and strike of the event.
- » All electrical equipment brought into the Anaheim facility must be UL Listed.
- » All CAM-LOCK and cabling must be properly rated for electrical services ordered.
- » All distro(s) must have an accessible main breaker or disconnect.
- » All power orders are for the connection only and do not include cabling distribution unless otherwise ordered.

INTERNET

- » All connections are single user, per day and attached to the MAC address of the device utilized. Logins/IPs cannot be transferred from one device to another.
- » External routers, switches, WAPs, servers are not allowed to be installed in line within the Anaheim Marriott infrastructure without approval from Encore Management.

LABOR

- » Changes to crew scheduling (rigging, electrical, IT or general technician) may result additional charges unless notification is received (3) business days prior to the requested services date and time.
- » Cancellation of any scheduled service within (3) business days prior to any scheduled activity may result in full charge for the services canceled.



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RIGGING & HARDWARE

MOTORS

½ Chain Motor – per day	\$75.00
½ Chain Motor – weekly/5 day max <i>(Spanset, Steel and Shackle included)</i>	250.00
Point Charge Per Motor – <i>(one time fee)</i>	200.00

CONTROL

Motor Control, Distro and Power Package <i>(One time fee for install and strike)</i>	\$250.00
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TRUSS

(\$10.00 per foot, Medium Duty, Silver)

12"x12" Box Truss – 10' section	\$100.00
12"x12" Box Truss – 6' section	60.00
12"x12" Box Truss – 5' section	50.00
12"x12" Box Truss – 4' section	40.00
12"x12" Box Truss – 4 way Corner Block	25.00
12"x12" Box Truss – Base Plates	30.00

(\$14.00 per foot, Medium Duty, Black)

12"x12" Box Truss – 10' section	\$140.00
12"x12" Box Truss – 6' section	84.00
12"x12" Box Truss – 5' section	70.00
12"x12" Box Truss – 4' section	56.00
12"x12" Box Truss – 4 way Corner Block	30.00
12"x12" Box Truss – Base Plates	50.00

SCISSOR LIFTS

19' Narrow – per day	\$275.00
19' Narrow – weekly/5 day max	450.00
26' Narrow – per day	300.00
26' Narrow – weekly/5 day max	525.00

RIGGING LABOR

(All rigging orders require a minimum of (2) riggers for the install and strike dates)

Straight Time – (4hr minimum)	\$125.00
Over Time	187.50
Double Time	250.00



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ELECTRICAL

All electrical services are \$3.00 per amp, per day, per phase. Subject to Service Charge and Tax

> 20 amp 1-phase	\$60.00
> 60 amp 1-phase	180.00
> 100 amp 1-phase	300.00
> 60 amp 3-phase	540.00
> 100 amp 3-phase	900.00
> 200 amp 3-phase	1800.00
> 400 amp 3-phase	3600.00
> Electrician –per hr. (4hr. minimum)	125.00

*All 3-phase power connections require an electrician at a 4 hr minimum

*All 3-phase power requests must be submitted 3 business days prior to the install date

INTERNET PRICING

Single User (<i>Wireless Connection</i>)	\$325.00/per user
Additional User (<i>All Connections are Per Mac Address/Computer Per Day</i>)	\$100.00/per user
Single User (<i>Hardwire Connection</i>)	\$375.00/per user
Additional User (<i>All Connections are Per Mac Address/Computer Per Day</i>)	\$125.00/per user
<i>(No outside Routers, Switches, etc. allowed inline or on the Network)</i>	

WIRELESS INTERNET

High Speed Wireless Access Point (<i>Up to 20 Users</i>)	\$1750.00
<i>(Includes: Set-up, Labor and Technical Assistance)</i>	
<i>(No outside Routers, Switches, etc. allowed inline or on the Network)</i>	

NETWORKING SERVICES

VLAN	Call for Quote
Public IP	Call for Quote
Dedicated Bandwidth	Call for Quote

TELEPHONES

Telephone Phone w DID Line (<i>First Day Charge</i>)	\$100.00
Telephone Additional Day Charge	50.00
Polycom Speaker Phone (<i>Hardware only</i>)	150.00
<i>(Standard toll charges are applied to master account on all phones if applicable)</i>	

OFFICE AND NETWORKING

Laptop computer (<i>15", 2.4ghz, 2gb RAM, MS Office Professional</i>) (<i>per day</i>)	\$250.00
B/W Laser Jet Printer (<i>per day</i>)	275.00
Color Copier	Call for Quote